



Granada Supporters
General Meeting
September 14, 2020
6:30pm via Zoom

Board Members: President-Tricia Johnson **Vice President**-An Fields
Secretary-Dawn Alvarez **Treasurer**-Girish Shah **Historian**-Jim Travis

6:00pm Ratify Checks with Treasurer

Open to all those who would like to attend

6:30pm Call to Order/Introductions

Agenda Additions &/Or Changes

6:35pm Minutes Approval -June 8,2020

6:40pm Principal Report

- Mr. Hart, Principal

6:55pm Treasurer's Report

- Review of Report -Girish

7:00pm Old Business

- Finalize SSGN2020
- Duck Races -Maggie

7:20pm New Business

- Ice Machine- Tricia
- SSGN21- Athena
- Gym Floor -Mr. Hart

7:35pm Topical Reports

- Bingo-Ian
- Band-
- Snack Bar-Sharon
- GHS Matador Mingle

7:55pm Announcements

Upcoming Supporters Meetings October 12, 2020; November 09, 2020; December 14, 2020

8:00pm Adjournment

Timeline

September:

- 1) State & Federal Taxes – give to accountant
- 2) File raffle activities form with CA Dept of Justice, due by Oct 1st, Registration # RF0010134
- 3) Send in renewed certificate of insurance to LVJUSD for BINGO
- 4) Send Request for Organization paperwork to LVJUSD

October:

- 1) Send Paperwork (insurance & forms) to LVJUSD for current school year (October 1)
- 2) File Taxes
- 3) Renew business license
- 4) Internal Audit for July through September
- 5) Homecoming:
- 6) Winter Sports parent's meeting
- 7) Matador Mingle

November:

- 1) Taxes Due November 15th

December:

- 1) Renew Bingo Permit
- 2) Invoice Les Schwab
- 3) Invoice Carl's Jr.
- 4) Renew bulk mailing permit

January:

- 1) Internal Audit for October through December
- 2) Bingo Permit due for February 1st
- 3) Renew granadamatadors.org in Feb, Go Daddy- domain name & Blue Host- web site
- 4) Spring Sports parents' meeting date

February:

- 1) Granada Expo in March needs volunteers for Supporters' table.
- 2) Priority wish list from Principal 2020-2021

March:

- 1) Granada Expo
- 2) Discuss replacement of Officer positions
- 3) Granada Matador Mingle

April:

- 1) Internal Audit for January through March
- 2) Approve funding for Senior Awards, \$1,000 ea. faculty select two students
- 3) Schedule Sports Meetings for next year
- 4) Nominate New Officers

May:

- 1) Vote in New Officers
- 2) Approve ALL raffles for upcoming school year

June:

- 1) Internal Audit
- 2) Apply for Raffle permit
- 2) GSC Meeting Schedule for following school year, review school calendar & set upcoming budget
- 3) Athletic Director/GSC President set next year's fall, winter and spring sport parents' meeting dates.
- 4) Update account with new officers with Bank of the West

July:

- 1) File State & Federal Taxes, 3 months-15 days from close of fiscal year
- 2) Internal audit for April through June

August:

- 1) Matador Days August 2021
- 2) Fall Sports parents' meeting date in August, 7pm, Student Union
- 3) Start tax filings
- 4) File raffle activities form with CA Dept of Justice, due by Oct 1st, Registration # RF0010134
- 5) Volunteers for Back to School Night

